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FICA REQUIREMENTS

PERSON	COMPANY - (PTY) LTD	CLOSE CORPORATION	TRUST
- Copy of ID or Passport - Income Tax number reflecting on a SARS document - Copy of utility bill not older than 3 months reflecting physical address (not postal), eg. bank statement, municipal rates account, telkom account, VAT registration certificate - If married, copy of marriage certificate - If married in community of property – copy of spouse's ID also required - If married out of community of property – copy of antenuptial contract - If divorced, copy of Final Divorce Order - Intended use of property purchasing (eg. primary residence, rental, etc) - Your future address	- Company resolution signed by all directors authorising the transaction - Conversion certificate (from a CC to a Company, if applicable) - Certificate of Incorporation – CM1 - Certificate to commence business - Notice of Registered office and postal address (CM22) - Notice of Directors (CM27) - Copy of utility bill not older than 3 months reflecting physical address of the Company (not postal), eg bank statement, municipal rates account, telkom account, VAT registration certificate - Income Tax and VAT numbers of the Company reflecting on a SARS document - All directors also have to supply the following :- - Copy of ID or passport - Copy of utility bill not older than 3 months reflecting the director's physical address	- Close corporation resolution signed by all members authorising the transaction - Copy of the ID or passport of the person authorised to sign documents on behalf of the close corporation - Copy of the Founding Statement and Certificate of Incorporation of the close corporation (CK1) - Copy of the Amended Founding Statement (CK2), if applicable - Copy of utility bill not older than 3 months reflecting physical address of the close corporation (not postal), eg. bank statement, municipal rates account, telkom account, VAT registration certificate - Income Tax and VAT numbers of the close corporation reflecting on a SARS document - All members also have to supply the following :- - Copy of ID or passport - Copy of utility bill not older than 3 months reflecting the member's physical address	- Resolution signed by all Trustees authorising the transaction - Copy of the ID or passport of the person authorised to sign documents on behalf of the Trust - Copy of the Letter of Authority of the Trust - Copy of the Trust Deed - Income Tax and VAT numbers of the Trust reflecting on an official SARS letterhead - Copy of utility bill not older than 3 months reflecting physical address of the Trust (not postal), eg. bank statement, municipal rates account, telkom account, VAT registration certificate - All Trustees also have to supply the following :- - Copy of ID or passport - Copy of utility bill not older than 3 months reflecting the Trustee's physical address